



## 2020 Scholarship Application

**Application RECEIPT Deadline: April 30, 2020**

Several scholarship opportunities are available through the Texas Builders Foundation. For complete eligibility requirements and information, refer to the "Texas Builders Foundation Scholarship Guidebook" and the scholarship instructions and auto-fill application found at [TexasBuildersFoundation.org](http://TexasBuildersFoundation.org).

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### Application Instructions

**IMPORTANT NOTE: Read and follow all instructions carefully. Applications that do not comply with these instructions may be disqualified. All applications must be typed or legibly handwritten and completed in full.**

#### Completing the Application

**Complete the auto-fill application (below in this document).** Save this application to your computer, complete the auto-fill application, save and print. Or, you may print out the application and complete in legible handwriting. Submit the completed application and required documentation in one envelope to:

Texas Builders Foundation  
Attn: Scholarship Application  
313 East 12<sup>th</sup> Street, Suite 210  
Austin, TX 78701

**The application and the required documents must be submitted together in one envelope, or the application may be ineligible for consideration. Application package must be received in the Foundation's office by the deadline. Applications received after the deadline may not be considered.**

**Print single-sided. Do not staple, bind or paper clip your application materials.**



## Eligibility Requirements

1. Applicant must have been accepted or is enrolled for the fall semester as a student in a Texas technical/trade school or community college/university and must be pursuing a residential construction related trade certification or residential construction degree.
2. If applicant is a high school senior, they must have attended high school in Texas.
3. Applicant must demonstrate an interest in obtaining employment in the homebuilding industry upon graduation.

For complete eligibility requirements and information, refer to the “Texas Builders Foundation Scholarship Guidebook” and the scholarship instructions and auto-fill application found at [TexasBuildersFoundation.org](http://TexasBuildersFoundation.org).

Complete application must be received in the Foundation’s office by April 30, 2020.

## Selection Criteria

Applicants are evaluated using the following criteria:

- Career goals
- Financial need
- Academic achievement
- Employment history
- Recommendations
- Extracurricular activities

## Award Information

1. Individual scholarships will be awarded for the upcoming fall semester.
2. The application **RECEIPT** deadline is April 30, 2020.
3. Awards will be announced by April 30, 2020.
4. Applications will be reviewed by the Scholarship Committee and recommendations will be made to the Board of Trustees of the Texas Builders Foundation.
5. The Board of Trustees of the Texas Builders Foundation may request interviews with the applicants who are finalists for the scholarship awards.
6. Scholarships are distributed through the Texas Builders Foundation, and checks are made payable to and mailed directly to the school in which the student has been accepted or is enrolled for the fall semester.
7. Students may re-apply for additional scholarships the application cycle before their current award will expire. The award of an initial scholarship does not guarantee the award of an additional scholarship to the student.
8. Second/subsequent awards are contingent upon the student maintaining enrollment and good academic standing.
9. All selection decisions are final and are not subject to appeal.
10. Applications and supporting documents become the sole property of the Texas Builders Foundation and will not be returned.



## **Application**

1. Signature of applicant is required on page 11.
2. Application may be typed or legibly handwritten.
3. Answer all questions. Confine your responses to the space provided. Do not submit additional materials unless instructed. Extra pages or materials such as resumes, certificates or newspaper clippings will not be read or considered in the award process.
4. The Financial Information section is an important part of your application. Answer all questions; incomplete information may lower your score. If you are not sure how to answer a question, call the Texas Builders Foundation at (512) 476-6346 for assistance.
5. If using the auto-fill feature, save the application to your computer, complete the auto-fill application, save and print.
6. Print single-sided. Do not staple, bind or paper clip your application materials.

## **Transcript and Course Requirements**

1. An official transcript from each school you have attended, from high school forward, is required.
2. Transcripts must include a cumulative GPA. If your transcript does not show a cumulative GPA, a school official must provide you with confirmation of this information on school letterhead with his/her signature.
3. If course work and grades from a previously attended school are included on your current school's transcript, you do not need to submit a separate transcript from the previous school.
4. If you have completed more than four (4) semesters of college/university work, you are not required to submit an official high school transcript.
5. Include official course schedule provided to you by the school.

## **Recommendations**

1. Three (3) letters of recommendation must be submitted with your application. You must include a letter from:
  - a. An academic instructor
  - b. A current or former employer (high school students can submit two [2] letters from academic instructors in lieu of a professional recommendation)
  - c. A person who can vouch for your personal character
2. Allow at least two (2) weeks for individuals to complete your recommendations.
3. Each recommendation letter should be sealed in an envelope with the recommender's signature written across the seal and returned directly to the applicant for inclusion in the application.  
**NOTE:** Applications with fewer than three (3) recommendations will not be considered.  
**NOTE:** Recommenders cannot be immediate family members.

## **Receipt Deadline**

All materials must be received at the Foundation's office in one envelope by April 30, 2020. Applications must include original signatures and will not be accepted via email or facsimile (FAX). Recommendation letters in their sealed envelopes, official transcripts and course schedule must be included with the original application. Incomplete applications or applications received after the deadline may not be considered.

**All selection decisions are final and are not subject to appeal. Applications and supporting documents become the sole property of the Texas Builders Foundation and will not be returned.**



**Personal Information**

Name \_\_\_\_\_  
Last First Middle

Permanent Home Address \_\_\_\_\_

City, ST, ZIP \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Address While at School \_\_\_\_\_  
(if different from Home)

City, ST, ZIP \_\_\_\_\_

Cell phone ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Birth (m/d/yr) \_\_\_\_\_

Have you previously applied for a Texas Builders Foundation Scholarship?  Yes  No

If "Yes," year(s) applied for \_\_\_\_\_

Have you previously been awarded a Texas Builders Foundation Scholarship?  Yes  No

If "Yes," year(s) awarded \_\_\_\_\_

**School Information**

School you will attend in the fall \_\_\_\_\_

Address, City, ST of campus location \_\_\_\_\_

Technical School  Trade School  Community College  University

Are you currently enrolled in this school?  Yes  No

If "No," have you been accepted?  Yes  No

If currently in high school:

Name of High School: \_\_\_\_\_

Address, City, ST of campus location \_\_\_\_\_



**The following questions apply to your status in a technical/trade school or community college/university.**

What is your status as of the fall?  Freshman  Sophomore  Junior  Senior  Grad Student

If Freshman: High School GPA: \_\_\_\_\_

If Freshman: Declared Major \_\_\_\_\_

If you are currently a Sophomore or above:

Current declared certification/major/degree plan \_\_\_\_\_

Certification/major/degree plan GPA \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

**Expected graduation date (month/year)** \_\_\_\_\_

Does the school you will attend have a NAHB Student Chapter?  Yes  No

If "Yes," are you a member of the NAHB Student Chapter?  Yes  No

If "Yes," provide Name of Student Chapter Faculty Advisor \_\_\_\_\_

Student Chapter Faculty Advisor's email address \_\_\_\_\_

**Education**

Educational History: Provide the names, city and state of high schools, technical/trade schools and/or colleges/universities that you have attended or are currently attending beginning with most recent.

<b>Attendance Dates (from/to)</b>	<b>Certification/Major/ Degree Plan</b>	<b>Type of School Degree Recd./Date</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
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**Awards, Honors and Activities**

List any academic awards or honors you have received:

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List any student, community, volunteer or other activities in which you have participated, along with the names of any offices you have held.

**Activity/Organization                      Role/Position Held                      Dates (from/to)                      Hours/Wk**

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**Employment History**

List all employment and construction related experience (include part-time jobs, internships, etc.).  
Use an additional sheet if necessary.

**Dates (from/to)** \_\_\_\_\_ **Company** \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Responsibilities \_\_\_\_\_  
\_\_\_\_\_

**Dates (from/to)** \_\_\_\_\_ **Company** \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Responsibilities \_\_\_\_\_  
\_\_\_\_\_

**Dates (from/to)** \_\_\_\_\_ **Company** \_\_\_\_\_

Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Responsibilities \_\_\_\_\_  
\_\_\_\_\_



**Please answer the following questions in the space provided. You may attach an additional sheet if needed.**

1. Tell me about a personal achievement that makes you proud.

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2. What has been your most important extracurricular activity or community service event and your contribution to it?

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3. What area of the residential construction industry are you interested in and why? (i.e. Remodeling, Homebuilding, HVAC, Electrical, Plumbing, Design, Other)

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4. What is your goal in the residential construction industry? Where do you see yourself in 5 years? 10 years?

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5. What sets you apart as a scholarship recipient? Why is this scholarship important to you?

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6. Are any members of your immediate family presently employed in the residential construction industry? If so, whom? How has their career choice helped shape your goals for the future?

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**Financial Information**

**Fill out this section completely. Incomplete applications may be disqualified. This information will remain confidential to representatives or agents of the Texas Builders Foundation who are necessary to the awarding of scholarships.**

- Yes    No   Are you married? (Answer "Yes" if you are separated but not divorced.)
  - Yes    No   Do you have children who receive more than half their support from you?
  - Yes    No   Do you have dependents other than your children or spouse who live with you and receive more than half of their support from you?
  - Yes    No   Are you an orphan or are/were you a ward/dependent of the court?
  - Yes    No   Are you a Veteran of the U.S. Armed Forces?
  - Yes    No   Do you live independently?
- If you answered "Yes" to ANY of these questions, for the purposes of this application your status is **independent**.
  - If you answered "No" to ALL of the questions, for the purposes of this application your status is **dependent**.

If you are **independent status**, complete this section based on the previous year:

Your occupation \_\_\_\_\_ Total Annual Income   \$   \_\_\_\_\_

Spouse's occupation \_\_\_\_\_ Total Annual Income   \$   \_\_\_\_\_

Number of people in your household supported by income reported above \_\_\_\_\_

Number of persons including yourself attending college next year who are supported by income reported above \_\_\_\_\_

If you are **dependent status**, complete this section based on the previous year:

Name(s) of  parent(s) or  guardian \_\_\_\_\_

Father/Guardian occupation \_\_\_\_\_ Total Annual Income   \$   \_\_\_\_\_

Mother/Guardian) occupation \_\_\_\_\_ Total Annual Income   \$   \_\_\_\_\_

Number of people in your household supported by income reported above \_\_\_\_\_

Number of persons including yourself attending college next year who are supported by income reported above \_\_\_\_\_

**Applicant's** Total Annual Income   \$   \_\_\_\_\_



**Applicant** must provide the following information regarding your school expenses:

School you will attend in the fall \_\_\_\_\_

Address, City, ST of campus \_\_\_\_\_

Will you be a full time student?       Yes       No

\$ \_\_\_\_\_ Cost of tuition for school semester

\$ \_\_\_\_\_ Cost of books and fees for school semester

\$ \_\_\_\_\_ Estimated living expenses (if living outside of parent/guardian home)

\$ \_\_\_\_\_ Amount of other grants or scholarships received for semester

\$ \_\_\_\_\_ Amount provided by other sources (gifts, family support) for semester

\$ \_\_\_\_\_ Amount of funding from federal student loans for semester

\$ \_\_\_\_\_ Total current loan debt incurred to finance your education

In the space provided, include any additional information you consider relevant to your financial need for scholarship. Please type or print legibly.



**Applicant Certification and Release of Information**

**Applicant must read and sign to be eligible for consideration.**

- I certify that all information on this application is true and complete to the best of my knowledge.
- I certify that I meet all eligibility requirements as specified in this application and the accompanying instructions.
- I acknowledge the policy of confidentiality regarding my letters of recommendation.
- I hereby authorize the Texas Builders Foundation to verify the correctness of statements to appraise this application.
- I hereby authorize the Texas Builders Foundation to utilize information about and from my application for public relations purposes, publicity or other fundraising or scholarship opportunities.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's printed name \_\_\_\_\_

**Application Checklist**

**Application package must be received by April 30, 2020 at:**

Texas Builders Foundation  
ATTN: Scholarship Application  
313 East 12<sup>th</sup> Street, Suite 210  
Austin, TX 78701

**Print single-sided. Do not staple, bind or paper clip your application materials. Enclose all the following items in one application package. Incomplete or late applications may not be considered.**

- \_\_\_\_\_ Application fully completed and signed. No extra pages or attachments unless otherwise specified.
- \_\_\_\_\_ Application typed or legibly handwritten.
- \_\_\_\_\_ Official School transcript(s).
- \_\_\_\_\_ Official Course schedule.
- \_\_\_\_\_ Three (3) Letters of Recommendation in sealed envelopes with the recommender's signature written across the seal.

If you have questions, please contact the Texas Builders Foundation at:  
info@TexasBuildersFoundation.org or (512) 476-6346

