



2018 Scholarship Application

Application RECEIPT Deadline: March 30, 2018

Several scholarship opportunities are available through the Texas Builders Foundation. For complete eligibility requirements and information, refer to the "Texas Builders Foundation Scholarship Guidebook" and the scholarship instructions and auto-fill application found at TexasBuildersFoundation.org.

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Application Instructions

IMPORTANT NOTE: Read and follow all instructions carefully. Applications that do not comply with these instructions may be disqualified. All applications must be typed or legibly handwritten and completed in full.

Completing the Application

Complete the auto-fill application (below in this document). Save this application to your computer, complete the auto-fill application, save and print. Or, you may print out the application and complete in legible handwriting. Submit the completed application and required documentation in one envelope to:

Texas Builders Foundation
Attn: Scholarship Application
313 East 12th Street, Suite 210
Austin, TX 78701

The application and the required documents must be submitted together in one envelope, or the application may be ineligible for consideration. Application package must be received in the Foundation's office by the deadline. Applications received after the deadline may not be considered.



Eligibility Requirements

1. Applicant must have been accepted or is enrolled for the fall semester as a student in a Texas technical/trade school or community college/university and must be pursuing a construction related trade certification or construction degree
2. If applicant is a high school senior, they must have attended high school in Texas.
3. Applicant must demonstrate an interest in obtaining employment in the construction industry or a construction related field upon graduation.

For complete eligibility requirements and information, refer to the “Texas Builders Foundation Scholarship Guidebook” and the scholarship instructions and auto-fill application found at TexasBuildersFoundation.org.

Complete application must be received in the Foundation’s office by March 30, 2018.

Selection Criteria

Applicants are evaluated using the following criteria:

- Career goals
- Financial need
- Academic achievement
- Employment history
- Recommendations
- Extracurricular activities

Award Information

1. Individual scholarships will be awarded for the upcoming fall semester.
2. The application **RECEIPT** deadline is March 30, 2018.
3. Awards will be announced by April 30, 2018.
4. Applications will be reviewed by the Scholarship Committee and recommendations will be made to the Board of Trustees of the Texas Builders Foundation.
5. The Board of Trustees of the Texas Builders Foundation may request interviews with the applicants who are finalists for the scholarship awards.
6. Scholarships are distributed through the Texas Builders Foundation, and checks are made payable to and mailed directly to the school in which the student has been accepted or is enrolled for the fall semester.
7. Students may apply for additional scholarships for subsequent semesters until graduation. The award of an initial scholarship does not guarantee the award of an additional scholarship to the student.
8. Second/subsequent semester awards are contingent upon the student maintaining enrollment and good academic standing.
9. All selection decisions are final and are not subject to appeal.
10. Applications and supporting documents become the sole property of the Texas Builders Foundation and will not be returned.



Application

1. Signature of applicant is required on page 10.
2. Application may be typed or legibly handwritten.
3. Answer all questions. Confine your responses to the space provided. Do not submit additional materials unless instructed. Extra pages or materials such as resumes, certificates or newspaper clippings will not be read or considered in the award process.
4. The Financial Information section is an important part of your application. Answer all questions; incomplete information may lower your score. If you are not sure how to answer a question, call the Texas Builders Foundation at (512) 476-6346 for assistance.
5. If using the auto-fill feature, save the application to your computer, complete the auto-fill application, save and print.

Transcript and Course Requirements

1. An official transcript from each school you have attended, from high school forward, is required.
2. Transcripts must include a cumulative GPA. If your transcript does not show a cumulative GPA, a school official must provide you with confirmation of this information on school letterhead with his/her signature.
3. If course work and grades from a previously attended school are included on your current school's transcript, you do not need to submit a separate transcript from the previous school.
4. If you have completed more than four (4) semesters of college/university work, you are not required to submit an official high school transcript.
5. Include official course schedule provided to you by the school.

Recommendations

1. Three (3) letters of recommendation must be submitted with your application. You must include a letter from:
 - a. An academic instructor
 - b. A current or former employer (high school students can submit two [2] letters from academic instructors in lieu of a professional recommendation)
 - c. A person who can vouch for your personal character
2. Allow at least two (2) weeks for individuals to complete your recommendations.
3. Each recommendation letter should be sealed in an envelope with the recommender's signature written across the seal and returned directly to the applicant for inclusion in the application.
NOTE: Applications with fewer than three (3) recommendations will not be considered.
NOTE: Recommenders cannot be immediate family members.

Receipt Deadline

All materials must be received at the Foundation's office in one envelope by March 30, 2018. Applications must include original signatures and will not be accepted via email or facsimile (FAX). Recommendation letters in their sealed envelopes, official transcripts and course schedule must be included with the original application. Incomplete applications or applications received after the deadline may not be considered.

All selection decisions are final and are not subject to appeal. Applications and supporting documents become the sole property of the Texas Builders Foundation and will not be returned.



Personal Information

Name _____
Last First Middle

Permanent Home Address _____

City, ST, ZIP _____

Phone () _____

Address While at School _____
(if different from Home)

City, ST, ZIP _____

Cell phone () _____

Email Address _____

Date of Birth (m/d/yr) _____

Have you previously applied for a Texas Builders Foundation Scholarship? Yes No

If "Yes," year(s) applied for _____

Have you previously been awarded a Texas Builders Foundation Scholarship? Yes No

If "Yes," year(s) awarded _____

School Information

School you will attend in the fall _____

Address, City, ST of campus location _____

Technical School Trade School Community College University

Are you currently enrolled in this school? Yes No

If "No," have you been accepted? Yes No

If currently in high school:

Name of High School: _____

Address, City, ST of campus location _____



The following questions apply to your status in a technical/trade school or community college/university.

What is your status as of the fall? Freshman Sophomore Junior Senior Grad Student

If Freshman: High School GPA: _____

If Freshman: Declared Major _____

If you are currently a Sophomore or above:

Current declared certification/major/degree plan _____

Certification/major/degree plan GPA _____ Cumulative GPA _____

Expected graduation date (month/year) _____

Does the school you will attend have a NAHB Student Chapter? Yes No

If "Yes," are you a member of the NAHB Student Chapter? Yes No

If "Yes," provide Name of Student Chapter Faculty Advisor _____

Student Chapter Faculty Advisor's email address _____

Education

Educational History: Provide the names, city and state of high schools, technical/trade schools and/or colleges/universities that you have attended or are currently attending beginning with most recent.

Attendance Dates (from/to)	Certification/Major/ Degree Plan	Type of School Degree Recd./Date
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Awards, Honors and Activities

List any academic awards or honors you have received:

List any student, community, volunteer or other activities in which you have participated, along with the names of any offices you have held.

Activity/Organization Role/Position Held Dates (from/to) Hours/Wk

Employment History

List all employment and construction related experience (include part-time jobs, internships, etc.).
Use an additional sheet if necessary.

Dates (from/to) _____ **Company** _____

Supervisor _____ Phone Number _____

Responsibilities _____

Dates (from/to) _____ **Company** _____

Supervisor _____ Phone Number _____

Responsibilities _____

Dates (from/to) _____ **Company** _____

Supervisor _____ Phone Number _____

Responsibilities _____



Essay

Describe your previous experience (academic, vocational/work), aspirations and potential as a professional in the construction industry with a minimum of 125 words/maximum of 250 words. Please type or print legibly.



Financial Information

Fill out this section completely. Incomplete applications may be disqualified. This information will remain confidential to representatives or agents of the Texas Builders Foundation who are necessary to the awarding of scholarships.

Yes No Are you married? (Answer "Yes" if you are separated but not divorced.)

Yes No Do you have children who receive more than half their support from you?

Yes No Do you have dependents other than your children or spouse who live with you and receive more than half of their support from you?

Yes No Are you an orphan or are/were you a ward/dependent of the court?

Yes No Are you a Veteran of the U.S. Armed Forces?

- If you answered "Yes" to ANY of these questions, for the purposes of this application your status is **independent**.
- If you answered "No" to ALL of the questions, for the purposes of this application your status is **dependent**.

If you are **independent status**, complete this section based on the previous year:

Your occupation _____ Total Annual Income \$ _____

Spouse's occupation _____ Total Annual Income \$ _____

Number of people in your household supported by income reported above _____

Number of persons including yourself attending college next year who are supported by income reported above _____

If you are **dependent status**, complete this section based on the previous year:

Name(s) of parent(s) or guardian _____

Father/Guardian occupation _____ Total Annual Income \$ _____

Mother/Guardian) occupation _____ Total Annual Income \$ _____

Number of people in your household supported by income reported above _____

Number of persons including yourself attending college next year who are supported by income reported above _____

Applicant's Total Annual Income \$ _____



Applicant must provide the following information regarding your school expenses:

School you will attend in the fall _____

Address, City, ST of campus _____

Will you be a full time student? Yes No

\$ _____ Cost of tuition for school semester

\$ _____ Cost of books and fees for school semester

\$ _____ Estimated living expenses (if living outside of parent/guardian home)

\$ _____ Amount of other grants or scholarships received for semester

\$ _____ Amount provided by other sources (gifts, family support) for semester

\$ _____ Amount of funding from federal student loans for semester

\$ _____ Total current loan debt incurred to finance your education

In the space provided, include any additional information you consider relevant to your financial need for scholarship. Please type or print legibly.



Applicant Certification and Release of Information

Applicant must read and sign to be eligible for consideration.

- I certify that all information on this application is true and complete to the best of my knowledge.
- I certify that I meet all eligibility requirements as specified in this application and the accompanying instructions.
- I acknowledge the policy of confidentiality regarding my letters of recommendation.
- I hereby authorize the Texas Builders Foundation to verify the correctness of statements to appraise this application.
- I hereby authorize the Texas Builders Foundation to utilize information about and from my application for public relations purposes, publicity or other fundraising or scholarship opportunities.

Applicant's signature _____ Date _____

Applicant's printed name _____

Application Checklist

Do not staple, bind or paper clip your application materials.
Application package must be received by March 30, 2018 at:

Texas Builders Foundation
ATTN: Scholarship Application
313 East 12th Street, Suite 210
Austin, TX 78701

Enclose all the following items in one application package. Incomplete or late applications may not be considered.

- _____ Application fully completed and signed. No extra pages or attachments unless otherwise specified.
- _____ Application typed or legibly handwritten.
- _____ Official School transcript(s).
- _____ Official Course schedule.
- _____ Three (3) Letters of Recommendation in sealed envelopes with the recommender's signature written across the seal.

If you have questions, please contact the Texas Builders Foundation at:
info@TexasBuildersFoundation.org or (512) 476-6346

